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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **New Work Item Form** | | | Form to be used when proposing new Work Items for adoption onto the ETSI Work Programme. | | | | | |
| **Work Item details** | | | | | | | | |
| **Which Technical Body is responsible?**  **ISG xxx** | | | | **Sub Group:** N/A **Project:** N/A | | | | |
| **WI reference number (if known):**  \_\_\_\_\_\_\_\_\_\_\_  *(number will be allocated by Secretariat if not shown)* | | | | **PWI reference:**  N/A | | | | |
| **Formal title  of deliverable:** | | **Title1**  **Title2**  **Title3** | | | | | | |
| **Working title:**  WorkingTitle | | **Scope of work to be undertaken:** *ScopeOfWork* | | | | | | |
| **Rapporteur (named individual person):**  name: RapporteurName  organisation: -  e-mail: - | | | | **Supporting ETSI Member organisations:**  **(name at least four)** | | | | |
| SupportingOrganisations | | | | |
| **Deliverable document details:** | | | | | | | | |
| **What type of document will be produced?**  **EN[** **\_ ] EG[** **\_ ] ES[** **\_ ] TS[** **\_ ] TR[** **\_ ] SR[** **\_ ] GS [** **\_ ] GR [** **\_ ]**  For EN deliverables only:   * Is the draft EN to be approved by EN Approval Procedure or Two-step Approval Procedure (\*)?**[ENAP/TAP]** * Candidate harmonized standard?**[Yes / No]** * Directive: Directive   \* TAP may be used for ENs produced jointly with a co-operating partner (e.g. CEN or CENELEC) | | | | | **Is it a new document or a revision of an existing one?**  **newOrRev**  **If a revision, state the deliverable (e.g. TS 102 987 v1.1.1) *being revised*:**  DeliverableNumber edition / version  DeliverableVersion | | | |
| **Hierarchy:** if this Work Item fits in a hierarchical tree (see [TWP](http://portal.etsi.org/directives/) clause 1.6.1), its position shall then be indicated here by giving the reference of its **parent node** (WI reference / deliverable number / topic name).  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | |
| **Work schedule:** | | | | | | | | |
|  | | | | | | | | |
|  | **Milestone name** | | | **Target date** | | |  | |
|  | * TB adoption of WI | | | - | | |  | |
|  | * Early Draft | | | - | | |  | |
|  | * Stable Draft | | | - | | |  | |
|  | * Draft for approval | | | - | | |  | |
|  | * WG approval (delete if no WG) | | | - | | |  | |
|  | * TB approval | | | - | | |  | |
|  | To be published as version: | | | **ToBePublishedAsVersion** | | |  | |
|  | | | |  | | | | |
| Remarks: Remarks | | | | | | | | |
|  | | | | | | | | |
| ***Environmental Aspects*** | | | **[Yes / No]** | | | ***User /Consumer Aspects*** | | **[Yes / No]** |
| ***Labour/workplace aspects*** | | | **[Yes / No]** | | | ***Specific relevance to SMEs*** | | **[Yes / No]** |
| ***Security/Privacy aspects*** | | | **[Yes / No]** | | | ***Comments****:* | |  |
| **Keywords** (at least 2 from those available at <http://webapp.etsi.org/ContextHelp/WorkProgram_help.asp?type=CODES_KEYWORDS>)  Keywords | | | | | | | | |