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| --- | --- |
| **New Work Item Form** | Form to be used when proposing new Work Items for adoption onto the ETSI Work Programme. |
| **Work Item details** |
| **Which Technical Body is responsible?****ISG xxx** | **Sub Group:** N/A**Project:** N/A |
| **WI reference number (if known):**  \_\_\_\_\_\_\_\_\_\_\_ *(number will be allocated by Secretariat if not shown)* | **PWI reference:** N/A  |
| **Formal title of deliverable:** | **Title1****Title2****Title3** |
| **Working title:**WorkingTitle | **Scope of work to be undertaken:** *ScopeOfWork* |
| **Rapporteur (named individual person):**name: RapporteurNameorganisation: -e-mail: - | **Supporting ETSI Member organisations:****(name at least four)** |
| SupportingOrganisations |
| **Deliverable document details:** |
| **What type of document will be produced?****EN[** **\_ ] EG[** **\_ ] ES[** **\_ ] TS[** **\_ ] TR[** **\_ ] SR[** **\_ ] GS [** **\_ ] GR [** **\_ ]**For EN deliverables only: * Is the draft EN to be approved by EN Approval Procedure or Two-step Approval Procedure (\*)?**[ENAP/TAP]**
* Candidate harmonized standard?**[Yes / No]**
* Directive: Directive

\* TAP may be used for ENs produced jointly with a co-operating partner (e.g. CEN or CENELEC) | **Is it a new document or a revision of an existing one?****newOrRev****If a revision, state the deliverable (e.g. TS 102 987 v1.1.1) *being revised*:**DeliverableNumber edition / version  DeliverableVersion |
| **Hierarchy:** if this Work Item fits in a hierarchical tree (see [TWP](http://portal.etsi.org/directives/) clause 1.6.1), its position shall then be indicated here by giving the reference of its **parent node** (WI reference / deliverable number / topic name).\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Work schedule:** |
|  |
|  | **Milestone name** | **Target date** |  |
|  | * TB adoption of WI
 | - |  |
|  | * Early Draft
 | - |  |
|  | * Stable Draft
 | - |  |
|  | * Draft for approval
 | - |  |
|  | * WG approval (delete if no WG)
 | - |  |
|  | * TB approval
 | - |  |
|  | To be published as version: | **ToBePublishedAsVersion** |  |
|  |  |
| Remarks: Remarks |
|  |
| ***Environmental Aspects*** | **[Yes / No]** | ***User /Consumer Aspects*** | **[Yes / No]** |
| ***Labour/workplace aspects*** | **[Yes / No]** | ***Specific relevance to SMEs*** | **[Yes / No]** |
| ***Security/Privacy aspects*** | **[Yes / No]** | ***Comments****:*  |  |
| **Keywords** (at least 2 from those available at <http://webapp.etsi.org/ContextHelp/WorkProgram_help.asp?type=CODES_KEYWORDS>) Keywords |