

Terms of Reference for the Technical Steering Committee (NFV TSC)

Responsibility

The TSC has the following responsibilities:

- Monitors and coordinates the technical work of the ISG according to the guidance provided by the Network Operator Council and ISG Chair. The TSC is chaired by the ISG Technical Manager.
- Recommends to the ISG Chair what Working Groups (WG) are needed, and reviews the scope, plan and output for their work.
- Reviews WG technical outputs to ensure technical consistency and alignment prior to being put forward for approval by the wider ISG membership.
- Ensures that WG technical outputs inform and are compatible with the outputs of other WGs.
- Comments on the outputs of the ISG to ensure they are coherent and that they will provide valuable technical guidance to the wider industry.
- Maintains a view of progress on WG deliverables and monitors co-dependencies on deliverables between WGs.
- Assists with WG deliverable planning to ensure that delivery is compatible with other WGs and ISG objectives.
- Recommends how the outputs of the ISG will be validated, including scoping Proof of Concept (PoC) and Test Platforms created by ISG participants.

Outputs

As a result of its activities, the TSC shall provide the following outputs:

- Miscellaneous outputs required to coordinate the work of the ISG, for example actions for WG chairs documented in the minutes of TSC meetings.
- Guidance to Working Groups on priorities for their work to ensure synchronisation between WG deliverables that are co-dependent.
- Create Work Items created specifically for the TSC progress. Currently the Terminology for the ISG is owned by the TSC. Other work items may be created as needed.
- The work programme and schedule for the ISG is monitored by the TSC on behalf of the ISG. The TSC will report to ISG plenary meetings on overall deliverables progress including alignment between working groups on co-dependent deliverables.
- Ad-hoc advice to the Leadership and Working Group chairs on request.

Chair and Vice-Chair(s) of the TSC

The appointment procedure will follow clause 3.3.1.2 (Appointment Procedure) of the Technical Working Procedures of the ETSI Directives.

The Chair of the TSC:

- shall be a delegate of an ISG Member organization with the status of Full or Associate member;
- shall be appointed by the ISG for a term of office of up to two (2) years.

When the need arises, the ISG may appoint one or multiple TSC Vice-Chairs.

A Vice-Chair of the TSC:

- shall be a delegate of an ISG NFV Member organization with the status of Full or Associate member or a delegate of an ISG NFV Participant;
- shall be appointed by the ISG for a term of office of up to two (2) years.

Membership of the TSC

The TSC membership may comprise

- TSC Chair
- TSC Vice-Chairs
- ISG Chair
- ISG Vice-Chairs
- WG Chairs
- WG Vice-Chairs
- NOC Chair