How to copy a figure from another document?

A simple copy / paste action is hazardous (figures may be corrupted or lost).

- Right-click the figure you want to copy from the source document.
- In the destination document, select "Insert" - "Object", and the appropriate graphical tool (e.g. Microsoft® Word Picture).
- MS Word opens the graphical software window: select "Edit" - "Paste Special" and choose the required output format.
- After closing this window, the figure appears as an object embedded into the Word document, which allows safe further edits.

The editHelp! website has been created to facilitate access to ETSI tools as well as getting useful information and to make the production of standards a simple task.

In case of any difficulties, please do not hesitate to contact editHelp! at editHelp@etsi.org we are here to help you produce your standard.

Working closer together can insure that your future ETSI deliverable is published without delay.